



Highland Baptist Christian School

708 Angers St. New Iberia, La 70563

June 2018

Dear Families of HBCS,

Our faculty and staff are already planning for an exciting new school year. Thank you for choosing Highland and we look forward to seeing you in August.

The following documents are available at [hbcsni.org](http://hbcsni.org) :  
August Hot Lunch form and payment (due August 1<sup>st</sup>)  
2018-19 School Year Orientation and Holiday Schedule  
Supply List  
Uniform Requirements  
Summer Reading information (grades 2 and higher)

**First-time students at Highland as well as returning students wanting to change method of payment from annual to monthly: Online enrollment with FACTS must occur on or before July 10<sup>th</sup>, 2018. Please visit [hbcsni.org](http://hbcsni.org) to sign up at the FACTS icon.**

*Payments made monthly* must be made through FACTS at a cost of \$46 annually. All monthly tuition payments/operational maintenance/supply fees as well as any other charges made to your account will be processed through FACTS.

*Payments made annually* for tuition, operational maintenance, and/or supply fees will continue to be processed through Renweb (not FACTS) and are due by August 10<sup>th</sup>, 2018 with a late fee incurred on August 11<sup>th</sup>. Annual payments may be mailed to the school address or dropped off at the school office between 8:00-3:00 beginning August 1<sup>st</sup>.

Please mark your calendars:

**PK & Kindergarten Orientation**

1:00pm Friday, August 10<sup>th</sup>- report directly to your child's classroom (**parents only**)

PK and kindergarten parents and students attend a *Meet and Greet* in their teachers' classrooms on Monday, August 13<sup>th</sup>. PK and kindergarten students start school on Tuesday, August 14<sup>th</sup>.



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### **1<sup>st</sup> -6<sup>th</sup> Grade Orientation**

11:00am Friday, August 10<sup>th</sup> – Worship Center

Students (mandatory; uniform optional) and parents

- The week prior to orientation, parents of students in grades 1-6 are emailed a grade-specific Orientation Packet which has important teacher/class information. Orientation begins with a general assembly in the worship center, followed by *on-your-own visits* to each of your children's classrooms to meet teachers, bring supplies, and ask questions.

The first day of school for 1<sup>st</sup> – 6<sup>th</sup> grade students is Monday, August 13<sup>th</sup>.

### **7<sup>th</sup>-12<sup>th</sup> Grade Orientation**

8:15am Friday, August 10<sup>th</sup> – Worship Center

Students (mandatory; uniform required) and parents (attendance optional)

Students will rotate to various stations for grade level orientation, ID photos, locker assignment, Chromebooks and parking permits for student drivers.

\*Student drivers: **bring copies** of driver's license, proof of auto insurance, vehicle registration, and completed HBCS Parking Permit (available at [hbcnsi.org](http://hbcnsi.org)).

## **IMPORTANT CHANGES/ADDITIONS TO THE HANDBOOK**

### **Uniforms:**

*The 2018-19 school year will be the final transition year to incorporate our recently trademarked crest. Students will be able to wear either crest during this school year. Beginning with the 2019-20 school year, all crested uniform shirts, sweaters, hoodies etc.. should have the new trademarked crest.*

-Pay-to-Dress Day/Free Dress Day: **No Tank Tops**

-Student-Athletes: **Elementary game day: team shirt/jersey with school uniform bottom**

### **Attendance:**

**MHS:** Tardies are counted by course. Every 4 unexcused tardies in a course within that quarter will result in a Saturday detention being assigned to the student. Once a student has exhausted 3 Saturday detentions in a semester, the next step will be suspension. **M/HS: Tardies will reset each quarter.**

The faculty and staff of Highland Baptist Christian School have been praying and planning for a wonderful and memorable school year. Happy Summer!

In Christ,  
Tim Sensley  
Administrator